About Evolved

At Evolved, we help business owners protect their credibility, relationships, and profits with full-service business, tax consulting and recurring accounting (bookkeeping) services. Whether investigating the most complex situation or simply helping tackle the nuts and bolts of accounting and tax regulation, we are an experienced and agile team that ensures it gets done right.

We are currently seeking a highly motivated individual with proven business and technical acumen for the following role:

Accounting Associate

Job Summary:

As an Accounting Associate, you will provide quality, responsive services, and work products to ensure client satisfaction and achieve team goals. Through your understanding of complex accounting concepts, you will collaborate with the engagement team and client management to prepare financial statements in accordance with Generally Accepted Accounting Principles (GAAP). You will also analyze information to assist in the development of recommendations and implementation plans for complex engagements and decision-making areas. Our culture focuses on partnership with each other and our clients. Prospective candidates should be able to work well in a team environment.

Job Duties and Responsibilities:

- Obtain a detailed understanding of the client's partnership agreement(s) and how to apply it to deliverables.
- Cash processing and bank reconciliations.
- Record journal entries.
- Maintain general ledger.
- Reconcile multiple clients daily/weekly.
- Utilize bank feed and download features and mapping/coding of accounts.
- Tie down payable / Prepaid and accrual entries on monthly close outs.
- Prepare and set up workpapers.
- Prepare financial statements and footnotes.
- Prepare partner capital account information.
- Liaise with the tax department and client's independent auditors.

Qualifications:

- Bachelor's degree in accounting or related field.
- Highly motivated individual interested in the field of accounting with knowledge of Generally

Accepted Accounting Principles (GAAP).
- Leadership, problem solving, and strong interpersonal, verbal, and written communication skills.
- Working knowledge of Microsoft Excel, Word, Power Point, and Outlook.

What We Offer:

At our Firm, we believe that investing in our people is the best investment we can make. Supporting your growth, well-being, and long-term success isn't just something we talk about, it's a priority we renew every year. From meaningful benefits to professional development opportunities, we're committed to fostering an environment where you can thrive both personally and professionally.

- Generous PTO and firm-paid holidays to ensure the rest and balance you deserve.
- Competitive benefits package including a 401(k) employer match up to 4% and 100% paid employee-level medical coverage.
- Access to a suite of mental health and family planning resources.
- Annual merit increases and bonuses that recognize and reward your hard work.
- CPA and EA Certification Bonuses plus reimbursement for licensure exam fees.
- Professional Certifications Renewal and Affiliations Reimbursement to encourage continued learning and active participation in professional associations.
- Referral bonus opportunities through our employee and client referral policies.
- Firm-sponsored training and investments in external learning to fuel your professional growth.
- Fun firm-sponsored events, including semi-annual outings and networking opportunities to connect and celebrate with your colleagues.

Joining us means more than just building a career, it means joining a team that values people, celebrates achievements, and invests in you every step of the way.

All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.

Learn More at https://evolvedtax.com/careers